

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING  
OTTER POND HOMEOWNERS ASSOCIATION, INC.**

**July 14, 2020**

[revision 3]

***Note:** this virtual meeting was held via Zoom...*

**Present:** Lois Sailors, Wade Pynes\*, Charli Oswald\*, Roy Anderson, Chris Hebert  
Meeting called to order at 3:05 pm. \* (Wade & Charli joined about 3:15pm)

**Guests:** Paul Sheya and David Beard

**Minutes:** Minutes from the June 9, 2020, OPHOA Board Meeting were approved.

**Committee Reports:**

**Open Space** — keeping track of the Landscaper; they will fertilize next week.

**Social** — still "*talking*" about an ice cream social, but things are uncertain due to Covid; no decision yet.

**Other Committees** — no reports

**Unfinished Business:**

**Tennis Court** — Work is complete; both Wade and Lois inspected the job; looks great!

**Boat House** — the new/revised form will not be completed until the beginning of next year, due to some unforeseen circumstances.

**Revised Covenant Document** — is complete and has been "proofed" by the Board. Lois will ask Tim Heavers to help her take it to the County Clerk for certification.

**Attorney Selection** — (two candidates were interviewed in Executive Session in June.) Roy made a motion to select Andrew Teske, Chris seconded; passed unanimously. Wade will send him an engagement letter.

**New Business:**

**Financial Reports** — Wade emailed a "healthy" financial report. Budget on track. Bank balances healthy.

**Non Compliance Issues** — a couple weed issues have been noted. Letters to be sent by Lois.

**OPHOA Yard Sale** — The Board decided for everyone's safety that there will be no HOA-sponsored Yard Sale this summer; individuals may have one if they wish.

**Pond Comments** — David Beard noted that there is considerable shore erosion at the pond that needs attention. Also he noted that a shallow depth pump and a deep depth pump have been mis-located at the wrong depths; Lois will ask Mark to help him correct these when able. The depth of the Marina has become very low due to silt build up and will need to be addressed soon. Paul Sheya added that he attempted to add shore stabilizing materials to his shore area a couple years ago, and found it difficult because there are no instructions or documentation describing how to do this effectively.

**Next Meeting** — Next month's meeting will be Tuesday, August 11<sup>th</sup> at 3:00 p.m. **on Zoom**  
The meeting adjourned at 3:50 pm.

—Minutes submitted by Roy Anderson, HOA Secretary